

DEMAND LETTER

M/s. JOBS VOYAGE

Date: --/--/2017

Office No. 307,
Fazal Meeran Building,
02 Mozang Road, Lahore, PAKISTAN.
(License No. HRD/3650/LHR)

Dear Sir,

We request you to recruit on our behalf the under mentioned categories of personnel under the following terms and conditions:

Category	No. Required	Monthly Salary ()
1		
2		
3		

Other Terms and Conditions:

1. Period of Employment/Trial Period : 2 Years / 3 months
2. Place of Employment : Anywhere in <Country>
3. Working Hours : 8 hours
4. Food : Provided by company
5. Accommodation /Transport : Provided by Company
6. Medical Benefits / Leave Benefits : As per <Country> Labor Law

7. Condition for renewal/termination
employment and final settlement : As per <Country> Labor Law
8. Compensation for Injury and death
settlement of disputes/disposal and
transportation of dead body of the worker : As per <Country> Labor Law
9. Workers are required to wear safety shoes
& helmet on site at all times : As per <Country> labor Law
10. Air Passage : Return ticket shall be borne by
employer at the end of contract
period.

For and in Behalf of

<Name of Employer>

<Name and signature of Authorized Person> along with company seal

<Designation of Authorized Person>